

Swimming Canada National Registration Procedures and Rules - Coaches  
(Class IX Members)

**Purpose:**

The national registration process, guided and directed through a central point, serves to track and monitor the demographic profile of the SNC membership for the purposes of strategic planning and programming. The membership cycle begins annually on September 1st and ends on August 31st.

**Rules:**

- All Coaches working with registered Swimming Canada swimmers must be registered annually through the SNC online registration system as a COACH with SNC, the CSCTA and their respective provincial swimming organization through their respective Club Registrar.
- Coaches not affiliated to a Club must pursue their SNC, CSCTA and respective provincial swimming organization registrations through their respective Provincial Swimming Organization directly.
- “In-training”, “trained”, and “certified” definition can be found on <http://www.nccpswimming.org/>
- The registration period for coaches is September 1 to August 31 of each year.

**Effective September 1, 2011:**

Coaches in their 1st year of registration with SNC must be NCCP Swimming Teacher “trained” or NCCP Fundamentals Coach (swim 101) “in-training” in order to be on deck.

- First year coaches have four (4) weeks from their application for registration with SNC to complete the “in-training” status.
- All returning Coaches must be NCCP Swimming Teacher “certified” or have completed the Swimming 101 course in order to be on deck.

In the case of extraordinary circumstances, a Coach that doesn’t make any of the above mentioned requirements deemed necessary for deck access during a club sanctioned training session or at a SNC Competition, he/she may appeal their PSO Executive Director for temporary access to the pool deck during the designated event(s).

NOTE: SNC competition means any sanctioned competition in Canada including SNC Designated Competitions.

- ***Swim Manitoba will conduct a Swimming 101 coach training course as quickly as possible in the fall of 2011 so that clubs can comply with the above policy.***
- ***Swim Manitoba & Swim Saskatchewan are conducting a Swim 201 training course August 27-29, 2011***

**Effective September 1, 2012:**

Coaches attending the Speedo Eastern/Western Championships, Canada Cup Competitions and the Canadian Age Group Championships must be, at minimum, NCCP (Swim 201) Coach “trained” or NCCP Level 2 “certified” in order to access the deck.

As well as, Coaches in their 1st year of registration with SNC must be NCCP Swimming Teacher “trained” or Fundamentals Coach (Swim 101) “in-training” in order to be on deck.

- First year coaches have four (4) weeks from their application for registration with SNC to complete the “in-training” status.
- All returning Coaches must be Swimming Teacher “certified” or Fundamentals Coach (swim 101) “trained” in order to be on deck.

**Effective September 1, 2013:**

Head Coaches attending the SNC Senior National Championships / Trials / PARA Can-Ams must be, at minimum, NCCP Competition Coach “trained” or NCCP Level 3 “certified” or Coaches of Canada Charter Professional Coach

designation (ChPC) in order to access the deck. Assistant Coaches must be at minimum NCCP (swim 201) Coach “trained” or NCCP Level 2 “certified” in order to access the deck.

As well as, Coaches attending the Speedo Eastern/Western Championships, Canada Cup Competitions and the Canadian Age Group Championships must be, at minimum, NCCP (swim 201) Coach “trained” or NCCP Level 2 “certified” in order to access the deck. And, Coaches in their 1st year of registration with SNC must be NCCP Swimming Teacher “trained” or Fundamentals Coach “in-training” in order to be on deck.

- First year coaches have four (4) weeks from their application for registration with SNC to complete the “in-training” status.
- All returning Coaches must be Swimming Teacher “certified” or Fundamentals Coach (Swim 101) “trained” in order to be on deck.

**Transference – Old NCCP to New NCCP:**

Old to New NCCP transference will be done automatically in the Coaching Association of Canada NCCP database. Coaches may review the transfer process at;

<http://www.nccpswimming.org/nccp-old-to-new/>

Candidates with questions about the transfer, or who identify missing NCCP activities on their NCCP transcript, may contact the NCCP Administrator for assistance - [nccp@swimming.ca](mailto:nccp@swimming.ca). Candidates will be granted the appropriate NCCP status in the NEW NCCP, based on their status in the OLD NCCP. Coaches may be required to complete certain assigned tasks / evaluation to attain “certified” status in the NEW NCCP program.

**Foreign Equivalency:**

New Coaches to Canada seeking equivalency for past credentials and/or experience must apply to the NCCP Administrator – [nccp@swimming.ca](mailto:nccp@swimming.ca) within thirty (30) days of registering with SNC. The candidate must also complete the equivalency process within twelve (12) months of their employment start date in Canada.

**Related:**

- Varsity Coaches must abide by the rules and policies of the Canadian Interuniversity Sports, their respective University, and Provincial Section.
- Masters Coaches must abide by the rules and policies of Masters Swimming Canada and their respective Provincial Section.
- Summer Coaches must abide by the rules and policies of their respective Provincial Summer Swimming Association and their respective Provincial Section.
- National Coaches, Provincial Coaches and Educational Coaches (NCCP Learning Facilitators and Skills and Competition Coach Evaluators) must abide by the rules and policies of Swimming Canada and their respective Provincial Section. National Coaches must register via the National Registrar. Provincial and Education Coaches must register via their respective Provincial Registrars.
- In the case of extraordinary circumstances, a coach that doesn’t make any of the above mentioned requirements deemed necessary for deck access at a SNC Competition, he/she may appeal SNC CEO or COO for temporary access to the pool deck during the designated competition.

NOTE: SNC competition means any sanctioned competition in Canada including SNC Designated Competitions.